



Terms and conditions

Fees are inclusive of hot home cooked meals, snacks, drinks and extra-curricular activities. Extra-curricular activities are provided by outside companies, and the activities provided and the days they visit are subject to change.

Fees are calculated over a 49 week a year divided by 12 months. Term time care can be offered and calculated over 38 weeks of the year.

Funding: Children are entitled to 15 hours per week of funded sessions from the term after their third birthday. This entitlement is term time only. We also offer 30 hours funding for children over 3 years old. For funded sessions, we charge a £2 fee for every 3 hours to cover for items such as gloves, snacks, drinks, crafts and extra-curricular activities. We also charge £6.50 each day to cover the cost of the lunch session between 12pm and 1pm this is reduced to £3.50 for our 2-year-old funded children.

Booking Patterns: To increase your booking pattern we require 24 hours' notice, subject to availability. To decrease your booking pattern, you must provide us with 30 days' notice by email to the nursery manager.

Payment of fees: Fees are payable a month in advance paid on the last day of the month via direct debit, childcare vouchers or Tax-Free Childcare payments. A £100 registration fee is paid to secure a place for a non-funded place. A £30 admin charge for funded children to secure a space.

Late payments: Any fees still outstanding after the 15th of the month will incur a **£20.00** charge. If your monthly fees are unpaid by the end of the month, the nursery place will be suspended until fees have been paid. If fees are still unpaid and we have had no communication, we will forward over details to our debt collecting agents who will work on our behalf.

Missed sessions: No refunds or additional sessions will be given for sessions missed due to holidays, sickness, Bank Holidays, Christmas closure or for the closure of the nursery due to circumstances beyond our control.

Sibling discounts: We offer a 10% discount for any siblings we have at our setting. The 10% discount will be taken off the higher fee child.

Nursery Closure: 2 Weeks at Christmas and 1 week in August and Bank holidays.

Late collection of your child: 15 minutes late £5, up to 20 minutes late £10, up to 25 minutes late £15, 30 minutes late £20 and thereafter.